

I. CALL TO ORDER at 6:30 pm in the basement meeting room at the Fremont Town Hall. Present were Selectmen Gene Cordes, Leon Holmes Sr and Neal Janvrin; Town Administrator Heidi Carlson; and Fremont Police & DARE Officer Greg Huard. All rose for the Pledge of Allegiance.

II. ANNOUNCEMENTS

1. The Annual Wreaths Across America Observance will take place at 12 noon on Saturday December 12, 2015 at the Town Hall. All are welcomed to attend.
2. Comments on the Town's Draft Natural Hazard Mitigation Plan Update 2015 will be received until December 11, 2015. The Draft Plan is posted on the Town's website and available in the Selectmen's Office and at the Fremont Public Library. Comments may be submitted to Heidi Carlson, Town Administrator, up until December 11, 2015. They may be submitted by email to: FremontTA@comcast.net or by hard copy to PO Box 120, Fremont NH 03044 or dropped off at the Selectmen's Office at the Town Hall.
3. This meeting is live broadcast on Channel 22 and will be rebroadcast throughout the week ahead.
4. Any questions about property assessments can be directed to the Selectmen's Office and any questions about tax payments can be directed to the Tax Collector. Bills were due December 9, 2015.
5. The annual Santa Parade will take place on Saturday December 19, 2015 beginning at 10:00 am. The route is posted in the December Town Newsletter, available at the Town Hall, and is on the Town's website. In case of inclement weather the parade will be held on Sunday December 20, 2015.

III. LIAISON REPORTS

12/09/2015 Budget Committee – Cordes said the meeting focused almost exclusively on the School budget. The Committee has been focused on the plan for the 16-17 budget year. The revenues came in for the first time last night, and these are down, which will adversely affect the amount of money to be raised by taxes. As proposed the funds from prior years will also be down (causing an increase in taxes). In essence this is an effect of more than a \$1,000,000 increase on the tax impact of funding. This could be as much as a \$3.00 tax increase. There was considerable discussion at the meeting and a list generated by the Committee of potential areas to decrease.

The Committee meets again on December 16, 2015; and again on January 6, 2016. The January meeting is specifically to address the RFP results on the transportation contract and to see if any better pricing can be obtained.

Officer Huard left the meeting for an emergency call at 6:40 pm.

12/07/2015 CIP Committee – Chief Twiss met with the Committee to discuss his projects. There was discussion about the Fire Rescue Department and getting a current inventory listing as well.

Selectmen felt that after the beginning of the year, all Departments should put together inventory information and spreadsheets for all of their equipment. This should also include roads and bridges.

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 03 December 2015. Motion was made by Janvrin and seconded by Holmes Sr to accept the minutes. The vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

6:45 pm Public Input - none

At 7:00 pm School Board members Angela O'Connell and Jennifer Brown joined the Board's meeting. Cordes provided a recap of the last regional Boards of Selectmen's meeting held on 09/21/2015 in Fremont. There was discussion about how towns communicate and work with each other and also the interrelationships between emergency services and the school systems.

Selectmen said that this led to discussion about the overall communications systems between Ellis School and the Fremont Public Safety Officials, as well as what type of communication Fremont has with the Sanborn District relative to the high school, which houses Fremont students as well. There was discussion about the emergency operations plan for Ellis School.

School Board members said they would like to have more of an opportunity to work with the Fire Rescue Department, as they are volunteer/call, and not in the school as much as the Police Department.

Officer Greg Huard returned to the meeting at 7:20 pm.

There was discussion about post-event evaluation also being an important part of the process. There was discussion about the availability of fire personnel during the day. The mutual aid process was discussed, which may also bring full-time fire/EMS personnel from neighboring towns.

The School safe was also discussed, in follow-up to a request from the special education department that was made several months ago. The Town Clerk has said she will make herself available anytime they need to get in, and there was concern about the safe's contents. School Board members said that they were pursuing another option for these records, so it was likely not to matter in any event.

Road Agent Leon Holmes Jr came into the meeting at 7:25 pm. Some recapping of earlier discussions took place after Officer Huard's return. It was felt that perhaps an annual meeting between school officials and public safety officials would be a good idea to keep all up to date and informed.

Huard said that every month Mr Bridle has a plan for a drill that is carried out to enhance the School's response, and has involved the Police Department in these events. Huard said there are always concerns about the resources that the Police Department has as well, with usually only one officer on duty at a time. He feels that the School and the Police Department have a good working relationship.

O'Connell said that January 5, 2016 is the School Board's next open agenda and they will add this topic to it, and planned to come back to the Selectmen's meeting to re-review, on February 18, 2016 at 7:00 pm.

School Board Members and Officer Huard left the meeting at 7:35 pm.

At 7:35 pm Selectmen called to order a Public Hearing relative to acceptance of FEMA funds. Selectman Cordes read the notice of public hearing:

TOWN OF FREMONT NOTICE OF PUBLIC HEARING

The Fremont Board of Selectmen will hold a public hearing in accordance with NH RSA 31:95-b to discuss acceptance and expenditure of FEMA funds in the amount of \$17,964.68 received for highway maintenance costs incurred during the January 2015 blizzard.

The hearing will be held at 7:30 pm on Thursday December 10, 2015 at the Fremont Town Hall, Basement Meeting Room, 295 Main Street, Fremont NH.

The public is invited to attend.

Posted: 17 November 2015

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December Town Newsletter

Carlson reviewed the process of applying for FEMA reimbursement after the blizzard in January 2015, following State and Federal declarations. In October, the Town received a 75% reimbursement in the amount of \$17,964.68. This hearing will allow the town to accept and expend these funds as needed for winter maintenance. The paving budget was cut short this summer knowing that we had overexpended for winter and needed to keep the overall highway budget under control.

The budget is currently spent (including forecasting out for payroll and other contract items through December). Any amount leftover may be encumbered, as the Road Agent is currently looking at pricing out a couple of areas that need paving and could be contracted now for completion in the spring.

Motion was made by Janvrin to accept \$17,964.68 as a reimbursement from FEMA and expend as needed for Highway Department related costs/maintenance as needed in fiscal year 2015. Holmes Sr seconded and the vote was unanimously approved 3-0.

Holmes Jr left the meeting at 7:45 pm.

VI. OLD BUSINESS

1. Carlson circulated copies of the updated draft of the 2016 Town Meeting Warrant. Members were asked to review it. Carlson indicated that there were no further changes, just including all of the Budget Committee recommendations.

There was discussion about recent DRA guidance regarding the Budget Committee's partial recommendation on Article 17, for the Historic Museum Renovation Capital Reserve Fund. To assist in cleaning up the warrant, Holmes Sr moved to amend the Selectmen's Warrant Article recommendation to be \$15,000 for Article 17 to add to the Historic Museum Renovation Capital Reserve Fund. Janvrin seconded and the vote was unanimously approved 3-0.

2. Selectmen reviewed Police Department Purchase Order #15-1 for two Motorola APX 6500 radios (as discussed some weeks ago with Chief Twiss). This had been held pending any year end sales, but this is the current best price via the State bid process. Motion was made by Janvrin to approved \$6,390.50 for the purchase of the two cruiser radio setups. Holmes Sr seconded and the vote was unanimously approved 3-0.

3. The Galloway Site Plan Amendment proposal is still pending. The next Public Hearing will be held on Wednesday January 6, 2016 at 7:00 pm. Selectmen will revisit this again at a future meeting.

4. Selectmen discussed their participation at Saturday's Wreaths Across America Ceremony. Board members all received an outline of the program from Gerry Tilley.

5. The missing Town line marker and iron pin was set at the location on the Epping /Fremont line last week by Landry Surveying. The Town of Fremont has paid the first half of the invoice, and the other half and documentation information has been sent to the Town of Epping. Epping is going to obtain a stone bound with E and F sides to it for placement at that location as well.
6. Work began this week on the Raymond perambulations. Peter Bolduc reports that there are two bounds yet to be located and there is a chance the towns will have to do some additional work to relocate them if that becomes necessary, including a surveyor's assistance.
7. Carlson had the Board review updates to Cable RF Purchase Order #2015-006 for the mobile equipment. There is a price change to \$1,749 for the total. In the original request, only one microphone was included and the project needs four microphones. Motion was made by Holmes SR to re-approve Cable RF Purchase Order #2015-006 in the amount of \$1,749 (up from the original PO in the amount of \$1,095.) Janvrin seconded and the vote was unanimously approved 3-0.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$48,688.44 for the current week dated 11 December 2015.
2. The Trustees of Trust Funds report from their meeting last night that they have moved all of the trust fund investments (cemetery perpetual care, Capital Reserves, Trust Funds) to TD Bank effective 01/02/2016. The current rate of return is 0.01% and the new rate with TD will be 0.15%. They have confirmed all the necessary insurance and collateral as well.
3. Selectmen reviewed the folder of incoming correspondence.
4. Selectmen reviewed a letter from the National Association of State Treasurers regarding their desire to maintain the current tax exemption for municipal bond interest. For more than 100 years, tax-exempt bonds have been the primary financing mechanism for essential state and local infrastructure projects, and that need continues to exist.

Janvrin moved that the Fremont Board of Selectmen agree to support a letter to Congress which supports the continuation of tax exempt bonds being available. Holmes Sr seconded and the vote was unanimously approved 3-0.
5. Carlson discussed with the Board a request from Cable Coordinator Bruce White, the option of having FCTV Cable Operators on a substitute basis (some from RCTV). The Board was amenable to this, and any interested candidates should be scheduled to meet with the Board and complete all of the Town's employment paperwork.
6. Carlson presented the health and disability/life insurance coverage renewal documents from HealthTrust (previously reviewed by not signed). Holmes Sr moved to have the Chairman sign the document on behalf of the Town and the Board. Janvrin seconded and the vote was unanimously approved 3-0.
7. Selectmen reviewed the annual MOU with the Emergency Management Director for the current six month period through March 2016. Janvrin moved that the Board approve and sign the MOU with the Emergency Management Director Nathan Draney for the current period. Holmes Sr seconded and the

vote was unanimously approved 3-0. The Director will receive \$200 of the annual stipend for the months of November and December.

VIII. WORKS IN PROGRESS

1. Consider budget review schedule and budgets submitted to date – ongoing.

Petition Warrant Articles are due by Tuesday January 12, 2016 at 12 noon. The Public Budget Hearing will be held on Tuesday January 13, 2016, with the snow date for the following evening. The hearing will be held at the Fremont Public Library.

2. Any follow-up questions on YTD spending or projects or needs the Town should be addressing. The next Budget Committee meeting is scheduled for Wednesday December 16, 2015. Work continues on the basement door replacement, and some other building repairs are being completed at the Safety Complex and Historic Museum.

Selectmen asked for Jeanne Nygren to contact Steve Tomasz and see how he is progressing on the Cemetery stone wall repair.

3. KTM updates on timing of Library roof section – silicone work is done and information on the chimney repair is still pending.

4. Currently the Town is in need of members interested in joining the Zoning Board of Adjustment, and a Rockingham Planning Commission Metropolitan Planning Organization Transportation Advisory Committee member representative, as well as a Parks & Recreation Commission member. Anyone interested could begin by contacting Heidi Carlson for more information or attend an upcoming meeting.

5. The annual sign-up period for town and School District positions begins on Wednesday January 20, 2016 when the Town Clerk's Office opens at noon. It runs through Friday January 29, 2015 with hours on the final day from 9:00 am to noon and 3:00 to 5:00 pm. The positions available are posted in the December Newsletter and on the Town Website.

IX. NON-PUBLIC SESSION NH RSA 91-A - None

The next regular Board meeting will be Thursday December 17, 2015 at 6:30 pm.

X. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board, motion was made by Holmes Sr to adjourn the meeting at 8:02 pm. Janvrin seconded and the vote was unanimously approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator